

Florence County Forestry and Park Department

Campground Rule and Reservation Policy

1. RESERVATIONS

Reservations will be accepted starting January 1 of each year and only allowed to be reserved for the current calendar year. Lake Emily Campground and West Bass Campground are reservation only. During the camping season, reservations can be made online the same day as long as there is an open campsite. We encourage reservations to be made online on the Florence County website – Florencecountyparks.com. However, reservations can also be made by calling 715-528-3207. Office hours, Monday- Thursday, 6:30am to 4:30pm.

A campsite can have two tents, or one tent and on camping unit. The name listed on the camping receipt must be a member of the camping party that will occupy the site. There is a \$10.00 reservation fee that is non-refundable should you decide to cancel your reservation. There is also a non-refundable \$5.00 change fee.

The county reserves the right to make adjustments in the assignments of the campsites if necessary. Campers may not move to other campsites.

Additional rules:

- Reservations may be made for:
 - 1 or more nights when reservation begins on Saturday-Thursday
 - A minimum of 2 nights when reservation begins on Friday
 - A minimum of 3 nights on holiday weekends (Friday, Saturday, and Sunday)
- A maximum of 14 days length of stay
- You cannot make a reservation, in your name, if you are not part of the camping party

2. HOURS

Check in time is 3:00pm to 10:00 pm. Check out time is prior to 1:00 pm. On the last day of the permitted period.

3. OCCUPANCY

No more than two camping units may occupy a campsite, this includes two tents or one camping unit and one tent. No more than one recreational trailer or motor home may occupy a campsite. No more than one camping party shall occupy a single campsite.

- **CAMPING PARTY:** Any individual, family or unorganized group occupying a campsite. An unorganized group may not exceed 6 persons.
- **FAMILY:** A parent or parents with their children and not more than two (2) guests.

4. NOTICE OF CANCELLATION

Confirmed campsites will be held for the length of the reservation unless the reservation is cancelled. A reservation can be cancelled online by the individual who made the reservation or by calling the Forestry office during office hours. The reservation fee and applicable change fees are not refundable.

5. FIRES

Fires will be permitted only at designated fire rings or grills. Firewood is available for purchase at the parks.

6. RULES ENFORCEMENT

Failure to observe posted rules may result in cancellation of the camping permit, and offenders will be subject to penalties provided in the Florence County Forestry and Parks Ordinance.

7. MUSIC AND NOISE

Unreasonable noise will not be tolerated. 10:00pm to 5:00am are quiet hours. Radios, stereos, TV's... will be operated in a manner that does not disturb others. Any disturbance should be reported to the Parks manager or the Florence County Sheriff's Department (715) 528-3346.

8. FIREWORKS

For public safety and health, fireworks are not permitted in the park or campground except for large expositions by prior written permit from the Forestry and Parks Department.

9. ADDITIONAL RULES

- Pets must be on a leash not longer than 8 feet and quiet at all times. Pets are not permitted on the beach or in the picnic areas.
- Do not leave garbage in campsites. Garbage cans are provided around the campground for trash. Do not burn garbage or aluminum cans in fire rings.
- ATV/UTV use: ATV and UTV's are allowed in both campgrounds. Machines are to be driven to and from the adjoining trail system and not used to drive around the campground from site to site.

10. OTHER INFORMATION

Lake Emily Park has electricity to all sites as well as a water spigot at each site. West Bass Lake has one water spigot location and electricity to all sites. West Bass Lake and Lake Emily Campgrounds do not have dump stations onsite, however there is a public dump station located at the Florence Natural Resource Center in Florence.

Camping is allowed year-round at Lake Emily and West Bass Lake Campgrounds; however, water will typically be shut off from mid-October through Early May depending on weather forecasts. Florence County does not plow snow at parks, campgrounds, or boat landings during the winter months. There is also no other maintenance or cleaning in the parks from November – April.

11. FOR FURTHER INFORMATION or to make suggestions or comments, contact:

FLORENCE COUNTY FORESTRY AND PARKS DEPARTMENT
5617 FORESTRY DRIVE
FLORENCE, WI 54121
(715) 528-3207

WWW.FLORENCECOUNTYWI.COM